

Physical Plant Safety and Health Committee Meeting Minutes

Date: July 2, 2009
Time: 10:00 AM
Location: Environmental Health and Safety Office Conference Room

Members present: Gordon Krueger, Brenda Wetzel (11), Paula Lindberg (09), Kathy Boyd (11), Sandy Sherbon (09), Mike Shelton (10), Dave Diercks (11), Jim Riggle (10), Linda Noble (11), Dennis Hereid (10), Lynn Pakala (10), Kim Wrage (10), Jim McNamee (11)

Members absent:

Ex officio present: Wendel Reece-Safety Manager, Darrell Hansen – Assistant Fire Safety Officer, Susie Baker- AFSCME Representative, Bill McKinley-Management Group Representative

INTRODUCTION OF NEW SAFETY COMMITTEE MEMBERS

Brenda Wetzel	Building Services, 1 st shift
Kathy Boyd	Building Services, 2 nd shift
Dave Diercks	Facilities Coordination
Jim McNamee	Zone 3-Electrical/Electronic Group
Linda Noble	Business Services

A. OLD BUSINESS

1. Follow up on previous safety concerns

Begeman Hall Safety Walk-through

An additional 5 safety concerns of the May Begeman Hall Safety Walk through were addressed since the last meeting. In mechanical room 009, the cover was reinstalled on the gutter box and the drywall was trimmed on entrance into basement mechanical room. In the attic the pipe with loose insulation was properly covered and excess threads on bolt on the ventilation hanger were trimmed. In mechanical room 213, knockout covers were installed to replace the cardboard in the circuit breaker panel.

B. NEW BUSINESS

1. Physical Plant Incidents since last meeting

2 reported injuries since last meeting-0 lost days
Closed finger on door
Slipped while loosening fitting, cut thumb

2. Update of University Safety Activities-Wendel Reece

Wendel Reece discussed the upcoming video production on the topic of common fire safety violations. The video is being produced and filmed by the ITS-Digital Instructional Television Production class led by Professor Joseph Marchesani.

Wendel Reece announced the Physical Plant Safety Committee website has been updated to include the new members of the Physical Plant Safety Committee.

Wendel Reece discussed how the recent contributions of Physical Plant Staff and the Physical Plant Safety Committee have led to improvements in overall campus safety.

3. New Safety Concerns

Physical Plant

A concern was raised about the progress of replacing the missing concrete next to the emergency pump shutoff valves at the southeast corner of the Physical Plant. The concern was first raised during the April PPSC meeting. Gordon Krueger will check with Paul Meyermann to see what the status of the project is.

McLeod Center

A concern was raised about standing water between the compactor and a generator at the McLeod Center. Wendel Reece has forwarded the concern to John Mirchich at Facilities Planning.

Commons sidewalk

A continuing concern was raised about the poor condition of the sidewalk on the northwest corner of the Commons. Gordon Krueger will check with Paul Meyermann as to when the sidewalks will be repaired or replaced.

4. Other Business

Security Badges

A question was raised about the possibility of UNI physical plant employees having to wear security badges. Wendel Reece reported that it is still under consideration but a timeframe has not yet been set.

Safety Corner-Fire Safety

The DVD "People First-Fire Safety at UNI" was viewed and discussed by the committee.

C. NEXT MEETING

Next meeting will be August 6, 2009 at 10:00 AM at the Environmental Health and Safety Office Conference Room.