

**Supervisory and Confidential Merit Personnel Minutes**  
**January 17, 2006**  
**Purple Pen Room, Maucker Union**

Representatives in attendance: Linda Chapin, Barb Shepard, Cindy Ziegenhorn

Other Representatives: Nick Bambach

Following is a list of all UNI-SCMP members, with those present indicated in bold:

Acklin, Janet	Hansen, Amanda	Neff, Brenda
Althof, Margaret	Harberts, Sandra	Oltman, Barbara
Anderson, LeRoy	Hart, Patricia	Osuna, Roman
Baldwin, Sherri	Headington, Diane	Pakala, Lynn
Bartlett, Mary-Sue	Hesse, MaryAnn	Perry, Donald
Becker, Penny	Hills, Marlene	Peterson, Kristina
Bishop, Sheri	Imhoff, Darlene	Rathe, Marsha
Brodie, Carol	Jacobson, Julee	Reid, Keith
Bormann, Jessica	Johannes, Joan	Rohwedder, Chris
<b>Chapin, Linda</b>	Juel, Diane	Schwanz, Kathleen
Cheeseman, Dianne	Kehoe, Barbara	Scoggins-Rose, Nancy
Close, Jane	Kensinger, Janis	<b>Shepard, Barbara</b>
Corson, Margaret	Kester, Judith	Stapleton, Larry
Corwin, Leroy	Keys, Mary	Thomas, Ricky
Davison, Diane	Kidder, Glee	Uehle, Shirley
Dean, MaeLynne	Kirchmann, William	Uhlenhopp, Donna
Dieken, Judy	Kirk, Christopher	Ungs, Fonda
Diercks, David	Kjeld, Ann	Wagner, Coleen
Dix, Belinda	<b>Law, Sandy</b>	Watson, Jennifer
Duggan, Yvonne	Main, Doug	<b>Welch, Keith</b>
<b>Elbert, Irene</b>	Marra, Stephanie	Welter, Patricia
Farland, Bonnie	McCormack, Gary	Widen, Douglas
Frisch, Dawn	McDivitt, Cheri	Winters, Darlene
Goecken, Wilhelm G. III	McKernan, Pamela	Witham, Nancy
Goodman, Mary	McNamee, James	Witt, Janet
Grant, Michele	Meyer, Claudia	Young, Rebecca
Groen, Yvonne	Nedrow, Cheryl	<b>Ziegenhorn, Cindy</b>
Hall, Ronald		

**I. Introductions/Announcements**

Chair Linda Chapin called the meeting to order at 1:35 p.m.

**II. Approval of minutes**

Minutes from the November 15, 2005, meeting were approved as written. (Shepard, Law)

**III. Personnel Changes - Cindy Ziegenhorn**

Wilhelm Goecken is a food service supervisor at Piazza. Rebecca Young is a food service supervisor at Fresh Beginnings. Chris Rohwedder is a Clerk IV in Human Resource Services. Linda Schneider has moved to the P & S group.

**IV. HRS Update – Nick Bambach**

Kim Schares, P&S Employment Coordinator, has accepted a position at the University of Florida-Gainesville. Michelle Byers will cover the coordinator position until a replacement is found.

Ten employees were ultimately affected by the staff reductions in Print Services. The position changes were effective today, January 17<sup>th</sup>. One employee took a voluntary layoff and one probationary employee was laid off.

The Merit Rule change for carry over of Emergency Leave will become effective February 8<sup>th</sup>. This change allows unused emergency leave to carry over into the next year for a maximum of 80 hours. Payroll will set up the process based on anniversary date. Questions regarding personal accrual should be directed to the Payroll Office.

HRS, now in four locations around campus, will all be moving to one location, Commons Dining Hall, in February or March.

**V. P & S Council Meeting – Sandy Law**

No report.

**VI. EAP Update – Cindy Ziegenhorn**

No report.

**VII. CURAF meeting – Keith Welch**

No report.

**VIII. Old Business**

**A. SCMP representation on the Presidential Search Committee**

Mary-Sue Bartlett will represent the SCMP group on the search committee.

**B. Memo Received**

A memo and several documents from Jane Close and Doreen Hayek regarding early retirement at UNI were distributed to previous members of the Campus Voices group and current leaders of campus governance groups.

The documents included:

- A copy of a Waterloo Courier article (September, 2005) titled, “Judge: Companies can offer two-tiered retiree health packages.”

- SCMP minutes of April 17<sup>th</sup> and May 17<sup>th</sup> mentioning early retirement
- Memos from February, 2001, and January, 2002, from Campus Voices regarding early retirement.

The purpose of the memo was to encourage constituents to be aware of the judge's ruling and to watch for future rulings in this area.

If you wish more information on these documents, please contact Jane Close.

**C. Campus Advisory Update – Linda Chapin**

A meeting was held on January 12, 2006. A survey to gather information for Campus Conversations will be distributed to staff and faculty. You are encouraged to complete this survey and to attend the All-Campus Conversation to be held on February 17<sup>th</sup>.

President Koob reported the budget submitted by Governor Vilsack, if adopted by the legislature, would be a "status quo" budget.

**VII. New Business**

None

**X. Next meeting:** February 21st, 2006, at 1:30 p.m. in the University Room North, Maucker Union.

**XI. Adjournment**

The meeting was adjourned at 2:15 p.m.

Respectfully submitted,  
Cindy Ziegenhorn