

**Supervisory and Confidential Merit Personnel Minutes**  
**February 21, 2006**  
**University Room North, Maucker Union**

Representatives in attendance: Linda Chapin, Sandra Harberts, Barb Shepard, Doug Widen,  
Cindy Ziegenhorn

Other Representatives: None

Following is a list of all UNI-SCMP members, with those present indicated in bold:

Acklin, Janet	Hall, Ronald	Osuna, Roman
Althof, Margaret	Hansen, Amanda	Pakala, Lynn
Anderson, LeRoy	<b>Harberts, Sandra</b>	Perry, Donald
Baldwin, Sherri	Hart, Patricia	Peterson, Kristina
Bartlett, Mary-Sue	Headington, Diane	Rathe, Marsha
Becker, Penny	Hesse, MaryAnn	Reid, Keith
Bishop, Sheri	Hills, Marlene	Rohwedder, Chris
Brodie, Carol	Jacobson, Julee	Schwanz, Kathleen
Bormann, Jessica	Johannes, Joan	Scoggins-Rose, Nancy
<b>Chapin, Linda</b>	Juel, Diane	<b>Shepard, Barbara</b>
Cheeseman, Dianne	Kehoe, Barbara	Stapleton, Larry
Close, Jane	Kensinger, Janis	Thomas, Ricky
Corson, Margaret	Kester, Judith	Truex, Rita
Corwin, Leroy	Keys, Mary	Uehle, Shirley
Davison, Diane	Kidder, Glee	Uhlenhopp, Donna
Dean, MaeLynne	Kirchmann, William	Ungs, Fonda
Dieken, Judy	Kirk, Christopher	Wagner, Coleen
Diercks, David	Kjeld, Ann	Watson, Jennifer
Dix, Belinda	<b>Law, Sandy</b>	Welch, Keith
Duggan, Yvonne	Main, Doug	Welter, Patricia
Elbert, Irene	Marra, Stephanie	<b>Widen, Douglas</b>
Farland, Bonnie	McDivitt, Cheri	Winters, Darlene
Frisch, Dawn	McKernan, Pamela	Witham, Nancy
Goecken, Wilhelm G. III	<b>McNamee, James</b>	Witt, Janet
Goodman, Mary	Meyer, Claudia	Young, Rebecca
Grant, Michele	Nedrow, Cheryl	<b>Ziegenhorn, Cindy</b>
Groen, Yvonne	Neff, Brenda	
Hackenmiller, Tessa	Oltman, Barbara	

**I. Introductions/Announcements**

Chair Linda Chapin called the meeting to order at 1:35 p.m.

**II. Approval of minutes**

Minutes from the January 17, 2006, meeting were approved as written. (Shepard, Law)

**III. Personnel Changes - Cindy Ziegenhorn**

Darlene Imhoff, Sec II, and Gary McCormack, Public Safety Lt, both retired.

Rita Truex has been promoted to Food Service Supervisor at Fresh Beginnings.

Tessa Hackenmiller has been hired as a Food Service Supervisor at Commons Catering.

Carol Brodie, Human Resources, has been reclassified from Clerk III to Clerk IV which changes her from Confidential to Supervisory.

**IV. HRS Update – Nick Bambach**

No report.

**V. P & S Council Meeting – Sandy Law**

The P&S Council met February 9<sup>th</sup>. The Employee Relations Committee brainstormed ideas to improve the mentoring program, deciding to hold a reception for all new employees after the March meeting. Regents Staff Excellence Award nominations are due at the end of April. Consideration was given to changing the schedule for the awards so the presentation of the award is closer to the notification of the staff person receiving the award.

The Salary & Fringe Benefits Committee is beginning to set priorities for the rest of the year.

A question regarding the expiration of phased retirement was raised and will be addressed at the next meeting when HRS members will be in attendance.

**VI. EAP Update – Cindy Ziegenhorn**

The EAP Committee met January 30<sup>th</sup>, 2006. The 4<sup>th</sup> Quarter and 2005-Year-in-Review reports were shared. UNI continues to be within the average usage percentage. Annual usage continues to increase.

A priority of the committee is to work on publicizing the EAP Program so all employees are aware of the program and how to access its benefits.

The after-effects of the Gilchrist fire were discussed. A program will be put together and offered to employees addressing issues of displacement, loss of co-workers to different areas, loss of equipment and space, and frustration of not knowing what and when anything will happen.

**VII. Old Business**

**A. Campus Advisory Update – Linda Chapin**

The proposed state budget provides for \$2.7 million below needs.

President Koob will ask the Board of Regents to help with the process of deciding how to make necessary cuts. His choices include Strategic Decisions on cuts or “death by 1,000 cuts” (For example, not filling positions that come vacant).

**B. Campus Conversation**

The second Campus Conversation was held February 17<sup>th</sup>. Task force reports will be posted on the website by March 1<sup>st</sup>, response from campus will be due by March 10<sup>th</sup>, task force presentations to the Campus Advisory Group will be after spring break, and recommendations by CAG will be made during April.

### **C. Presidential Search Update**

The Search Committee has met with the Board of Regents once and will meet again February 28<sup>th</sup>. The Campus Committee for the Presidential Search is meeting weekly (broad campus representation). Subcommittees have been formed to create a list of essential qualities of the candidate, a tentative itinerary, and an evaluation form. Nominations close on February 28<sup>th</sup>. Candidates will be identified soon thereafter.

## **VIII. New Business**

### **A. Welcome New Executive Board Member, Doug Widen**

### **B. Preliminary Discussion of UNI-SCMP 2006-07 Executive Board Election**

The Executive Board is beginning to plan for the coming election process.

**IX. Next meeting:** March 21st, 2006, at 1:30 p.m. in the Curris Business Building, room 319.

### **X. Adjournment**

The meeting was adjourned at 2:15 p.m.

Respectfully submitted,  
Cindy Ziegenhorn