

Supervisory and Confidential Merit Personnel Minutes
April 18, 2006
Curris Business Building, Room 319

Representatives in attendance: Linda Chapin, Barb Shepard, Cindy Ziegenhorn

Other Representatives: Nick Bambach

Following is a list of all UNI-SCMP members, with those present indicated in bold:

Acklin, Janet	Hackenmiller, Tessa	Oltman, Barbara
Althof, Margaret	Hall, Ronald	Osuna, Roman
Anderson, LeRoy	Hansen, Amanda	Pakala, Lynn
Baldwin, Sherri	Harberts, Sandra	Perry, Donald
Bartlett, Mary-Sue	Hart, Patricia	Peterson, Kristina
Becker, Penny	Headington, Diane	Rathe, Marsha
Bishop, Sheri	Hesse, MaryAnn	Reid, Keith
Brodie, Carol	Hills, Marlene	Rohwedder, Chris
Bormann, Jessica	Jacobson, Julee	Rossman, Amanda
Chapin, Linda	Johannes, Joan	Schwanz, Kathleen
Cheeseman, Dianne	Juel, Diane	Scoggins-Rose, Nancy
Close, Jane	Kehoe, Barbara	Shepard, Barbara
Corson, Margaret	Kensinger, Janis	Stapleton, Larry
Corwin, Leroy	Kester, Judith	Thomas, Ricky
Dally, James	Keys, Mary	Truex, Rita
Davison, Diane	Kidder, Glee	Uehle, Shirley
Dean, MaeLynne	Kirchmann, William	Uhlenhopp, Donna
Dieken, Judy	Kirk, Christopher	Ungs, Fonda
Diercks, David	Kjeld, Ann	Wagner, Coleen
Dix, Belinda	Law, Sandy	Watson, Jennifer
Duggan, Yvonne	Main, Doug	Welch, Keith
Elbert, Irene	Marra, Stephanie	Welter, Patricia
Farland, Bonnie	McDivitt, Cheri	Widen, Douglas
Fauchier, Wayne	McKernan, Pamela	Winters, Darlene
Frisch, Dawn	McNamee, James	Witham, Nancy
Goecken, Wilhelm G. III	Meyer, Claudia	Witt, Janet
Goodman, Mary	Nedrow, Cheryl	Young, Rebecca
Grant, Michele	Neff, Brenda	Ziegenhorn, Cindy
Groen, Yvonne		

I. Introductions/Announcements

Chair Linda Chapin called the meeting to order at 1:30 p.m.

II. Approval of minutes

Minutes from the February 21, 2006, meeting were approved as written. (Shepard, Law)

III. Personnel Changes - Cindy Ziegenhorn

There are three additions this month:

James Dally – Public Safety Lieutenant, Public Safety

Wayne Fauchier, Secretary III, Office of Compliance & Equity

Amanda Rossman, Food Service Supervisor, Commons Catering

IV. HRS Update – Nick Bambach

Kim Schares has moved to Florida and Michelle Byers is filling in until a new person can be hired. The plan is to have the new P&S Coordinator in place mid-May.

V. P & S Council Meeting – Sandy Law

Newly elected P&S council members who will begin their three year terms July 1st were announced: Melanie Abbas (At Large), Seth Bokelman (Instructional), Cindy Houlson (Administration & Finance), Jason Vetter (Instructional), and Don Williams (Educational & Student Services).

The Salary & Fringe Benefit Committee's salary distribution proposal was approved. In writing the proposal, the committee attempted to narrow the gap between the higher and lower ends of the current P&S salary levels.

The committee also proposed changes to the P&S employees' Delta Dental plan. It was noted that the Cabinet decides how benefit increases are distributed and benefits changes are negotiated through United Faculty bargaining. The issue was tabled until October 2006 to allow time for faculty representatives to be consulted.

Human Resource Services has moved to 121 Commons, with their mail code remaining 0034. The search for P&S Coordinator is nearing completion with a targeted start date for the new coordinator in mid-May.

Tom Schellhardt provided an update on recent Cabinet initiatives. They are currently working on three presidential candidate visits, the Koob retirement, and the legislative budget.

VI. EAP Update – Cindy Ziegenhorn – No Report

VII. Curaf Update – Keith Welch – No Report

VIII. Old Business

A. Presidential Search Committee Update – Mary-Sue Bartlett

The Presidential Search & Screen Committee, composed of 7 UNI members, 4 Board of Regents members, and 3 members external to UNI, began meeting in January. A 19-member Campus Committee for the Presidential Search was then chosen and various sub-committees were formed to complete specific tasks. The process was very smooth, with three presidential candidates visiting on campus. It is expected that the 'best fit' for UNI will be named before the end of the month with a starting date of July 1st. Ira Simet and Dan Power deserve much credit for the success of the search.

B. Campus Conversation – Linda Chapin

Committees presented reports to the Campus Advisory Committee last week. A follow-up meeting is scheduled for April 19th, to discuss and begin to formulate recommendations on how to move forward.

C. UNI-SCMP 2006-07 Executive Board Election Update – Sandra Scobee

The Executive Board met March 23rd to plan and prepare for the 2006 elections.

Two At Large positions will be open, so any SCMP member is eligible for nomination. Self nominations are appropriate and encouraged. If you would like to nominate someone other than yourself, please check with the person to be sure (s)he is willing to serve. Nominations are due May 15th at 5:00 pm and may be submitted to Sandra Scobee. Ballots will be available online approximately May 18th, but no later than May 22nd. Watch UNIONline for announcement regarding ballot availability.

It is very important to have several nominations to select from with good representation from all categories of SCMP.

IX. New Business

A. Report on RISCAC meeting held April 11, 2006 – Linda Chapin

Barb, Cindy, and Linda attended the RISCAC meeting at the University of Iowa last week. Since last spring, the RISCAC meetings have been held in Des Moines at the Board of Regents Office, at UNI, ISU, and Iowa. Each university provided a campus tour and lunch for the entire group.

Topics discussed at the meeting were:

A location for hosting the RISCAC web site is being investigated.

HR offices at Iowa, Iowa State, and UNI are reviewing the possibility of sharing the cost of E-Learning tools, currently in place at Iowa.

The Presidential searches at UNI and Iowa were discussed.

An update on progress of the Gilchrist fire repairs and temporary provisions for housing Gilchrist personnel was requested and provided.

Section 3.39(10) of the Merit Rules regarding extra-meritorious pay was discussed. Each institution was queried as to its usage.

The next RISCAC meeting will be held in June.

X. Next meeting: May 16th, 2006, at 1:30 p.m. in the Curris Business Building, room 319.

XI. Adjournment

The meeting was adjourned at 2:15 p.m.

Respectfully submitted,
Cindy Ziegenhorn