

Supervisory and Confidential Council Minutes
April 21, 2009
Curriss Business Building, Room 323

Representatives in attendance: Irene Elbert, Jane Close, Claudia Meyer, Donna Uhlenhopp and Yvonne Buehner

Other Representatives: Michelle Byers, and Nick Bambach

Following is a list of all Supervisory and Confidential Council members, with those present indicated in bold:

Acklin, Janet	Hall, Ronald	Osuna, Roman
Anderson, LeRoy	Hansen, Amanda	Pakala, Lynn
Baldwin, Sherri	Hesse, MaryAnn	Perry, Donald
Bartlett, Mary-Sue	Hills, Marlene	Peterson, Kristina
Becker, Penny	Jacobson, Julee	Reid, Keith
Bishop, Sheri	Johannes, Joan	Richmond, Brent
Brodie, Carol	Kester, Judith	Rohwedder, Chris
Buehner, Yvonne	Keys, Mary	Schwanz, Kathleen
Burvee, Jackie	Kidder, Glee	Scobee, Sandra
Cheeseman, Dianne	Kirchmann, William	Shepard, Barbara
Close, Jane	Kirk, Christopher	Stapleton, Larry
Corson, Margaret	Kjeld, Ann	Thomas, Ricky
Corwin, Brian	Lansink, Bridgett	Truex, Rita
Corwin, Leroy	Law, Sandy	Uehle, Shirley
Counsell, Corleen	Main, Doug	Uhlenhopp, Donna
Dally, James	Marra, Stephanie	Ungs, Fonda
Davison, Diane	Maury, Tammy	VanGerpen, Duane
Dean, MaeLynne	McCabe, Karen	Wagner, Coleen
Diercks, David	McDivitt, Cheri	Welch, Keith
Elbert, Irene	McKernan, Pamela	Welter, Patricia
Farland, Bonnie	McNamee, James	Weltzin, Matthew
Fauchier, Wayne	Meyer, Claudia	Whitney, Karla
Frisch, Dawn	Nedrow, Cheryl	Widen, Douglas
Goecken, Wilhelm G. III	Neff, Brenda	Winters, Darlene
Goodman, Mary	Nelson, Stacey Edward	Witham, Nancy
Grant, Michele	Oltman, Barbara	Witt, Janet
Habinck, Tresa	O'Neill, Lisa	Ziegenhorn, Cindy

1. Call to Order

Chair Irene Elbert called the meeting to order at 1:30 p.m.

2. Introduction of Members

3. Minutes of March 24, 2009 Meeting

Minutes from the March 24, 2009 meeting were approved after one correction was noted. (Uhlenhopp, Law)

4. Personnel Changes (Claudia Meyer)

No personnel changes to report.

5. Human Resource Services Update (Nick Bambach)

The Board of Regents will be meeting at UNI on April 29th and 30th.

Nick reminded everyone of Jim Lubker's reception at Gallagher-Bluedorn today at 3:30 p.m.

6. P & S Council (Sandy Law)

The Cabinet has been meeting to discuss the Governor's proposed use of federal stimulus money. At the present time, the Governor is working with the legislature to determine how best to use these funds to support state-wide programs, including higher education. The Cabinet expects to learn more in the next week or two regarding these negotiations.

Nick Bambach reported that Iowa State University recently approved an Early Retirement Program. To be eligible, employees must be 60 or above and have worked at least ten years. The UNI Cabinet is currently considering an Early Retirement Program.

The Council discussed the revision of the P & S Policies. The discussion focused on the staff reduction section of the new draft of the policies as it compared to the current version. There was a suggestion to form a committee of P & S Council members and administration to review policies where there was some disagreement. After general discussion, it was decided that the majority of handbook revisions could be forwarded to the Cabinet for approval. All sections will be reviewed and discussed during the May meeting.

New Business

Carol Fletcher stated that she will draft a letter representing UNI P & S employees and present it at the next Board of Regents meeting which will be held at UNI on April 29th and 30th. Included in the letter will be support for an Early Retirement Program and funding for tuition assistance for employees' families.

7. University Council – 4/1/09 (Irene Elbert)

Irene informed the members of items discussed at the University Council meeting on April 1st. Those items included the following:

1. U.S. Secretary of Education Arne Duncan will speak at GBPAC on April 24th
2. Commencement is on May 9th
3. Budget issues
4. Terry Hogan discussed enrollment
5. Farzad Moussavi discussed College of Business Administration

- 8. Budget Update (Irene Elbert)**

Irene discussed budget issues. The State's budget has been affected by last year's flooding and lower revenues for the State. On April 3rd, the Governor's budget recommendations should be finalized. Some decisions should be made at the Board of Regent's meeting to be held at UNI on April 29th and 30th.
- 9. RISCAC (Jane Close)**

Jane reported the next RISCAC meeting is scheduled for Thursday, April 23rd in Tama. Discussions will include the April 30th presentation to the Board of Regents. The presentation is to speak to the impact of anticipated budget reductions on our membership.
- 10. Regents Award for Staff Excellence (Irene Elbert)**

Irene mentioned the Committee was meeting on April 21st. The name of the recipient of the Regents Award for Staff Excellence for the Supervisory & Confidential employees may be selected at that time.
- 11. Elections (Donna Uhlenhopp)**

Jane Close and Yvonne Buehner will complete their three-year terms as representatives for Supervisory & Confidential Council on June 30th. Call for nominations for those replacements are due to Donna by Friday, May 15th.
- 12. Campus Conversation on Sustainability – 4/14/09 (Irene Elbert)**

Irene summarized the Campus Conversation on Sustainability meeting held on April 14th. The different areas discussed were:

 - Campus Properties
 - Educating the Campus Community on Sustainability Issues
 - Investments in Sustainability
 - Policies for Campus Buildings
 - Sustainability in Student Life
 - Sustainability in the Curriculum
 - Transportation Policy
- 12a. Upcoming Meeting Dates and Locations**

Please see attached for a schedule of the upcoming meeting dates and locations.
- 13. Adjournment**

The meeting adjourned at 2:15 p.m.
- 14. Next Meeting**

May 19, 2009, 1:30 p.m.
Curris Business Building, Room #323

Respectfully submitted,
Yvonne Buehner

Supervisory and Confidential Council Meetings

DATE	LOCATION
June 16, 2009	Gilchrist 025
July 21, 2009	Gilchrist 025
August 18, 2009	Gilchrist 025
September 15, 2009	Gilchrist 025
October 20, 2009	Gilchrist 025
November 17, 2009	Gilchrist 010
December 15, 2009	Gilchrist 025
January 19, 2010	Gilchrist 025
February 16, 2010	Gilchrist 025
March 16, 2010	Gilchrist 025
April 20, 2010	Gilchrist 025
May 18, 2010	Gilchrist 025
June 15, 2010	Gilchrist 025
Meeting Time:	1:30 pm to 3:00 pm