

# Accessing the 1098-T Tax Form

Step 1: Log in to MyUNiverse>Access the Student Center Tab>Click on Go to my Student Center.

Favorites | Main Menu > Self Service > Student Center

### Christopher's Student Center

**Academics**

Search Plan Enroll My Academics

other academic... [v] [x]

Deadlines URL

This Week's Schedule	
Class	Schedule
EARTHSCI 1320-01 LEC (53990)	MoWeFr 9:00AM - 9:50AM Latham Hall 101 Tu 8:00AM - 9:50AM Latham Hall 140
EARTHSCI 3340-01 LEC (55397)	MoWeFr 1:00PM - 1:50PM Latham Hall 133
MATH 1100-05 LEC (53339)	TuTh 12:30PM - 1:45PM Wright 10
MUSIC 1100-07 LEC (52408)	TuTh 11:00AM - 12:15PM Russell Hall 116
PEMES 2025-02 LEC (51537)	TuTh 2:00PM - 2:50PM Wellness Recreation Cent 252 TuTh 2:00PM - 2:50PM Wellness Recreation Cent 256

weekly schedule ▶  
enrollment shopping cart ▶

**Finances**

**Account Inquiry**

Account Inquiry  
Payment Profile

**Financial Aid**

View Financial Aid  
Accept/Decline Awards  
Report Other Financial Aid

other financial... [v] [x]

**Account Summary**

**You owe 874.26.**

- Due Now 589.51
- Future Due 284.75

**\*\* You have a past due balance of 304.76. \*\***

Currency used is US Dollar.

**SEARCH FOR CLASSES**

**Holds**

No Holds.

**To Do List**

No To Do's.

**Enrollment Dates**

Open Enrollment Dates

**Advisor**

**Program Advisor**

Kyle Gray  
319/273-2809

details ▶

**Additional Information**

Financial Aid Award Info

**About Student Center**

About New SIS

**Help**

Registration/Enrollment  
Financial Aid  
U-Bill/Payment Plan

Step 2: Under the finances section, click on Account Inquiry.

Step 3: Click on the Account Services Tab.

Favorites | Main Menu > Self Service > Student Center

### Christopher

go to [v] [x]

**Account Inquiry** | **Electronic Payments/Purchases** | **Account Services** | pending aid

summary || activity || charges due || payments || pending aid

### Account Summary

**You owe 874.26. For the breakdown, access** Charges Due

- Due Now 589.51
- Future Due 284.75

**\*\* You have a past due balance of 304.76. \*\***

**Step 4: Click on the 1098t tax form tab.**

Favorites | Main Menu > Self Service > Student Center

**Christopher**

<b>Account Inquiry</b>	<b>Electronic Payments/Purchases</b>	<b>Account Services</b>
enroll in payment plan	<b>1098t tax form</b>	student permission

**View 1098-T**

Years listed indicate which 1098-T statements are available for you to access. Please note that the Printed Date will only be visible for years you received a paper copy. Click the Tax Year hyperlink to view the 1098-T Tuition Statement. To view the details, click the Box Amount Tab. View the details by clicking on the hyperlink on the Amount field.

Note:

1. If you use a pop up blocker, you will have to disable it to display your 1098-T.
2. If there is no hyperlink for the amounts, detail information is not available. Please contact your Bursar's office should you need more information.

**View 1098-T**

<b>General</b>						Box Amount
Tax Year	Version	Federal Tax ID	Institution	Printed Date	Transmittal Date	
<b>2011</b>	Original	426004333	University of Northern Iowa	01/26/2012		

**Account Inquiry** **Electronic Payments/purchases** **Account Services**

Enroll In Payment Plan 1098t Tax Form Student Permission

**Step 5: Click on the tax year that you wish to populate a 1098T form.**

**Step 6: A PDF file of the 1098t for that year will appear for printing. (Note: In order for a PDF to populate, pop-ups must be allowed)**

CORRECTED

FILER'S name, street address, city, state, ZIP code, and telephone number University of Northern Iowa 103 Gilchrist Hall		1 Payments received for qualified tuition and related expenses \$ 7189.00	OMB No. 1545-1574 <b>2011</b> Form 1098-T	<b>Tuition Statement</b>	
Cedar Falls IA 50614-0001	2 Amounts billed for qualified tuition and related expenses \$				
Student Accounts 319/273-2164	3 If this box is checked, your educational institution has changed its reporting method for 2011 <input type="checkbox"/>	<b>Copy B For Student</b> This is important tax information and is being furnished to the Internal Revenue Service.			
FILER'S federal identification no. STUDENT'S social security number	4 Adjustments made for a prior year \$				5 Scholarships or grants \$ 250.00
STUDENT'S name YOUR NAME AND ADDRESS WILL BE HERE	6 Adjustments to scholarships or grants for a prior year \$				7 Checked if the amount in box 1 or 2 includes amounts for an academic period beginning January - March 2012 <input type="checkbox"/>
Street address (including apt. no.) City, state, and ZIP code	8 Checked if at least half-time student <input checked="" type="checkbox"/>				9 Checked if a graduate student <input type="checkbox"/>
Service Provider/Acct. No. (see instr.)	Form 1098-T (keep for your records)			Department of the Treasury - Internal Revenue Service	