

**Public Safety Advisory Committee Minutes  
November 30, 2007  
Maucker Union – College Eye Room**

Chairperson Steve Pavelec called the meeting to order.

Those in attendance: Steve Pavelec, Tom Wymore, Mary Hover, Michael Blackwell, Michael Licari, Katherine Van Wormer, Milissa Wright, Carol Fletcher, Dean Shoars, Nicholas Casber, Dave Zarifis & Ann Kjeld

Katherine Van Wormer is the new faculty member, Carol Fletcher was in attendance for the P&S council

**Old Business:**

- A. Minutes from 11/9/07 meeting were approved. Nicholas Casber later indicated he was not filling in for Andrew Morse, he is a new member.

**New Business:**

**A. Discussion on Committee Membership**

Carol Fletcher was in attendance as a representative of the P&S Council. It is unknown if she will be the permanent member or not. There was some discussion as to whether Faculty Senate selects members to be on this committee versus members simply being from Faculty Senate. It was also indicated if a member was unable to attend a meeting they could send a representative in their place.

**B. Review of Policies**

1. Advisory Committee

It was decided meetings would be set on an as needed basis for now. There are several topics right now involving the arming of police officers.

The issue of appointment term was discussed. A 3 year appointment term seemed better than a 2 year term. Persons can serve 2 terms and then would need to be off the committee for at least one term.

Steve will put something together for response from the committee. Maybe students should serve a 2 year term.

Information needing to be posted to website should go to Dave Zarifis or Milissa Wright and they will ensure it gets posted.

2. Use of Force

Nicholas inquired about when Use of Force training would be provided. This is yet to be determined. It will be an ongoing process. Dave Zarifis, Milissa Wright and Dean Shoars are all trained in use of force.

Steve thought possibly one topic could be presented at each meeting. Committee members were given the policy to review prior to the next meeting. Use of Force is a tool to evaluate officers actions.

3. Weapons

Dean indicated word change related to training. Biannually should be semiannual.

Officers will train on FATS machine at Cedar Falls Police Dept which provides real time training.

Mary inquired if officers were judged by their peers on use of force. If required, Milissa Wright would conduct internal investigation. This committee would parallel that investigation.

Steve indicated the committee is charged with assessing if an officer properly followed the policy and possibly suggest what changes regarding policies or procedures could be made to improve DPS response.

There was discussion on the type of weapon to be carried. The Glock .40 has been chosen to mirror what surrounding agencies use. One officer is to attend training in Dec on weapon repair, etc. A 2<sup>nd</sup> officer will be trained in the near future. 2 officers are currently certified firearm instructors.

The policies being implemented are very much the same as Iowa and Iowa State. All universities will follow CALEA standards as they apply to the individual university. Tim McKenna has reviewed all of the policies. Dave is the approver of these "departmental" policies.

A question was raised if the arming of our officers would affect the role of CPPD on campus. The situation would dictate. Dave sees us assisting them more than they would be assisting us.

It is unknown if CFPD's use of force policies are in line with ours.

### **C. Discussion on Setting Time Frame for Arming**

What role does the Public Safety Advisory Committee play?

They are to provide a transparent review and have a certain comfort level in knowing that the proper items are in place in order to move forward with arming. President Allen will make the final decision about when actual arming will take place.

Dean wanted to know what the requirements were that were set forward by the Board of Regents. The committee should be able to review these requirements and know that they have been met. The Board required a comprehensive plan regarding arming before they would make their decision whether to arm officers. Dave will provide a condensed version of the Board's requirements to the committee.

Michael Licari motioned a letter be drafted to President Allen for the committee's review indicating the Department of Public Safety has met the expectations of the Board of Regents. The motion was seconded and approved by the committee.

Steve will put together a letter for committee review stating that DPS has provided the needed documentation and the committee concurs the requirements have been met regarding the arming of officers.

Michael Blackwell wanted to know if there was a brief document that gives the CALEA standards. The CALEA standards are highly protected by copyright laws and are only available to police agencies.

**D. Publishing DPS Advisory Committee Minutes to DPS website**

The “approved” minutes will be posted to the Public Safety website along with the agenda.

**E. Open Discussion**

Nothing further

**F. Next Meeting**

Friday Dec 7<sup>th</sup> 1:00pm

**G. Adjournment**