

**Public Safety Advisory Committee Minutes  
December 7, 2007  
Maucker Union, SIAC Room**

Temporary Chair Michael Licari called the meeting to order at 1:10 p.m.

Those in Attendance: Michael Licari, Tom Wymore, Mary Hover, Michael Blackwell, Dean Shoars, Katherine Van Wormer, Milissa Wright, Carol Fletcher, Nicholas Casber, Andrew Morse Ann Kjeld, Dave Zarifis,

Absent: Steve Pavelec

**Old Business:**

- A. Approval of minutes from 11-30-07 meeting.
- B. Review and discussion of policies related to the Board of Regents requirements for arming UNI Police officers. Sections in the Regent document referring to Use of Force, Weapons were reviewed for compliance with Board requirements was provided by Dave Zarifis, Director, UNI Public Safety. Provided information as to mandated reporting to the Board of Regents, the Advisory Committee and UNI Administration on a yearly report. Report will include information relating to complaints, training programs, changes and improvements in safety and security issues on campus.

Katherine Van Wormer asked about educational levels and hiring practices. Dave Zarifis indicated many of the officers currently employed with UNI Police have four year degrees. Future hiring will give preference to college graduates.

Milissa Wright, Associate Director, provided the committee with an overview of the UNI Police Field Officer Training Program which is mandated for all new officers to complete prior to working alone.

Dave Zarifis indicated UNI Police will be hiring a training officer next fiscal year. This will enhance the amount and type of training offered to officers and campus with regard to safety and staff development. Question if this is an internal hiring and Zarifis indicated this person would be selected from an internal review and hiring process.

Andrew Morse asked about pay differential with area law enforcement agencies. Dave Zarifis indicated we are fairly close to other agencies but did not have specific pay grades. He will provide this information at the next meeting.

Dave Zarifis indicated we are in the initial stages of testing for a new police officer position and welcomed any committee member to participate in this process. Dave also provided information as to contracts signed by new officers in the event of their departure to another department within a four year period from the date of employment.

A review of the Board of Regent requirements and how the currently policies meet and/or exceed these requirements was explained using the Board approved document and UNI Police policies and procedures.

Katherine Von Wormer questioned the issue of officers and suicide and whether firearms are allowed to be taken home. Dave Zarifis responded by indicating firearms would be allowed to be taken home and this is a generally accepted practice within the law enforcement operations. Any issue of whether an officer is fit for duty in these types of incidents would be a matter for the Director to deal with on personnel issues. The question was raised as to whether officers would carry the tasers in addition to firearms, and Zarifis responded that they would carry both tasers and firearms as a standard practice.

Nicholas Casber asked if the department was pursuing any purchase of shotguns and/or rifles for its operation. Dave Zarifis responded that we are not currently looking to purchase these items but do anticipate working with CF Police in the areas of emergency response and possibly training with CF Police with their emergency response team in the future.

Michael Blackwell asked if off-duty officers could be armed on campus. Dave Zarifis responded that by law, the officers could carry off-duty when on-campus. State law allows the carrying of weapons by off-duty officers. The Limits of Authority policy does address activity of off-duty officers and the policy does provide some guidance as to the involvement in an off-duty capacity. The Policy does reference off-duty actions and allowing the primary responding agency. The question was raised as to outside agencies and students who are police officers carrying weapons on campus. Dave Zarifis indicated this issue is currently being studied with the Dean of Students Office and Cabinet. Students who have shotguns and other hunting equipment are asked to keep these items at off campus locations.

Michael Licari asked about the letter to President Allen and how we can proceed. Dave Zarifis indicated Steve Pavelec has a draft letter for the Committee to review. The Committee has reviewed the policies and procedures as of this meeting. The Committee recommends that Steve Pavelec submit his proposed letter to the committee members via e-mail. The Committee recommends a vote via e-mail be taken to submit the letter to President Allen.

The question of term limits for committee members as well as the selection of a Secretary will be delayed until the next meeting.

**New Business:**

- A. Post the agenda and minutes to the DPS website.
- B. Ensure previous meeting minutes are distributed to committee member in advance of the next scheduled meeting to ensure members have an opportunity to review.

**Next Meeting:**

The next scheduled meeting is set for January 18, 2008 at 1:00 p.m. in the Presidential Room, Maucker Union.

Committee adjourned at 2:28 p.m.