

UNIVERSITY OF NORTHERN IOWA
 FY 2017 Budget Planning Steps - Summary

7/15/15

Step	Month	Planning Steps
1	AUGUST	Divisional Budget Planning Processes begin
2		<i>Budget Request & Prioritization Process</i> initiated with form and instructions forwarded to Divisions/Departments with completion date of Jan. 31, 2016
3		Preliminary enrollment projections and tuition rate increase estimated →
4		Planning scenarios are developed →
5		Next FY <i>Appropriation Request</i> finalized for submission to Board →
6		Next FY <i>Capital Appropriation Request</i> for submission to Board →
7	SEPTEMBER	Vet new <i>Tuition Rate Proposal</i> →
8		Vet new and revised <i>Mandatory Fee Proposals</i> →
9		Academic Units initiate Program review
10		Executive Management Team reviews/revises FY 2017 planning for alignment with institutional priorities (updated monthly)
11	OCTOBER	Academic Units complete Program review with recommendations
12		Submit Tuition and Mandatory Fee requests to Board →
13		Legislative Fiscal Committee presentation
14		Update planning scenarios based on resource and expenditure assumptions
15	NOVEMBER	Continue FY 2017 budget topic discussions with Faculty Senate and P&S Council (continues through year)
16	DECEMBER	Governor conducts budget hearings (mid December)
17		Board approves tuition and fees/resource scenarios updated as needed
18	JANUARY	Governor's Office completes budget hearings and formulates recommendations/scenarios updated with Governor's budget
19		Legislature convenes/reply to legislative requests and comment on legislation
20		Governor delivers State of the State message including Regents budget recommendations/scenarios updated with Governor's budget
21		Prepare comprehensive report of FY 2017 Budget Requests w initial prioritization
22	FEBRUARY	Executive Management Team approves which Budget Requests will be included for FY 2017 budget planning
23		Initiate FY 2018 budget discussions with Faculty Senate and P&S Council
24	MARCH	Share 'near final' draft of budget decisions made by President and Executive Management Team
25		Apply results of bargaining agreements to budget scenarios
26		Request final feedback from Faculty Senate and P&S Council on FY 2017 budget plan
27	APRIL	Distribute <i>Self-Support Funds Budget Worksheets</i> to all divisions/departments
28		<i>Budget Issues</i> documented and submitted to Board
29		Allocate new resources and reallocate existing resources per approved plan
30	MAY	Salary policy for all employee groups presented to the Board
31		Distribute <i>Salary Increase Worksheets</i>
32		Self-Support Fund Worksheet budgets due
33		Final proposed budget determined based on Legislative appropriations and Governor's action
34	JUNE	Communicate final approved budget to University community

* Call 3-7498 for questions